

## Privacy policy for participants of online events as part of Shared RDM Services & Infrastructure

### 1. General

For Graz University of Technology (hereinafter referred to as "TU Graz"), the protection of your data is a top priority. All our procedures and processes comply with the applicable data protection regulations. If you participate in the Graz University of Technology event (webinar series Research Data Management in Austria), it is necessary to process your personal data for certain purposes. In accordance with our legal obligation, we therefore inform you in this declaration about the type, purpose and legal basis of our data processing, among other things.

### 2. Responsible Party

The data controller is TU Graz, Rechbauerstraße 12, 8010 Graz.

### 3. Categories of persons and data categories

Graz University of Technology processes the following personal data as part of the event

- First name and surname
- Institution
- E-Mail address
- IP address and registration date
- Field of activity (research/research support)
- Recording of sound as part of the recording of the online event
- Recording of images as part of the recording of the online event

The data will be collected directly from you or recordings of sound and images will be made as part of the online event.

### 4. Purpose and legal basis

We collect your personal data for the processing and transmission of data for the organisation and administration of online events held by TU Graz or the project partners as part of the Shared RDM Services & Infrastructure.

The recordings of sound and/or images are made and published depending on the organisation of the online event. This can be, for example, publication on the TU Graz website or for advertising purposes for a specific event/field of study or for e-learning programmes or on the Shared RDM Services & Infrastructure website.

The respective purpose of the recordings of sound and/or images can be found in the declaration of consent for the production and publication of recordings of sound and/or images as part of the recording of an online event.

In order to fulfil the purpose of the respective online event (e.g. the exchange within the scientific community), contact data (first and last name and institution) may be transmitted or processed in documents that are only accessible to the participants.

This use of personal data is based on Article 6(1)(e) (performance of a task carried out in the public interest) GDPR in conjunction with Section 3 Universities Act 2002 and on Article 6(1)(a) (consent of the lecturer to the recording of sound and/or images as part of the recording of the online event).

#### 5. Categories of recipients of the personal data

Your personal data, with the exception of sound and images as part of the recording of the online event, may be forwarded to the following recipients:

- To the project partners of Shared RDM Services & Infrastructure:
  - Academy of Fine Arts
  - Johannes-Kepler University Linz
  - Medical University of Graz
  - Medical University of Innsbruck
  - Vienna University of Technology
  - University of Natural Resources and Life Sciences Vienna
  - University of Graz
  - University of Innsbruck
  - University of Vienna
  - University of Veterinary Medicine Vienna
  - Vienna University of Economics and Business
- To the registration and conference tool used

The audio and/or video recordings of the online event will be published (open access) and thus accessible to the public.

#### 6. Transfer to a third country and storage period

Depending on which registration and/or conference tool is used, personal data may be

- Transferred to third party companies within the EU/EEA
- Transferred to third party companies outside the EU/EEA, if an adequacy decision exists

We will keep your data for as long as necessary to protect the public interest, i.e. for the duration of the online event and any follow-up event and beyond, but no longer than until the end of the Shared RDM Services & Infrastructure project.

If you have given us your consent to process your data, your personal data will be stored until you withdraw your consent. Only the data necessary to prove your consent or revocation will be retained. This data will be kept for three years from the date of revocation.

Beyond that, we will only store your data if there are legal retention periods or limitation periods regarding possible legal claims.

## 7. Rights of Data Subjects

As a data subject of this data processing, you have the rights vis-à-vis TU Graz:

- Right to information
- Right to rectification
- Right to cancellation
- Right to restriction of processing
- Right to data portability
- Right to object
- Right of revocation in accordance with Art 7 GDPR (concerns recordings of actions and/or images as part of the recording of the online event)

Every data subject has the right to withdraw their consent(s) at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Furthermore, as a data subject, you have the right to complain to the data protection authority about allegedly unauthorised data processing or non-compliance with our obligations under the GDPR.

For data protection concerns or to exercise your rights as a data subject, please contact [datenschutz@tugraz.at](mailto:datenschutz@tugraz.at).

## 8. Data Protection Officer and Contact

The data protection officer of TU Graz is x-tention Informationstechnologie GmbH, Römerstraße 80a, 4600 Wels.

If you have any further questions or concerns regarding the processing of personal data, please contact [datenschutz@tugraz.at](mailto:datenschutz@tugraz.at).

## DATA PROTECTION CONSENT for the recording of sound and/or images as part of an online event

The recording will take place

on \_\_\_\_\_ (date),

in the context of \_\_\_\_\_ (name of the event),

organized by \_\_\_\_\_ (organiser of the event/Institution).

### Purpose

Audio-visual recording of a lecture as part of the online workshop series "Research Data Management in Austria" for information and training purposes. The recording will be published in TU Graz Repo, the repository of Graz University of Technology, under the CC BY licence and linked on the website of the Shared RDM Services & Infrastructure.

### Type of Publication

The recording in sound and/or image will be published in TU Graz Repo, the repository of Graz University of Technology, under the CC BY licence Open Access.

### Declaration of Consent

Yes, I agree that the above-mentioned recordings in sound and/or image may be made of me and published for the stated purpose. This consent can be revoked at any time by contacting the organisers (see above). The revocation does not affect the legality of the processing carried out up to that point.

First name, Surname: \_\_\_\_\_

Place, Date, Signature: \_\_\_\_\_